

31 December 1981

Excerpts from ODP Staff Meeting - 01 January 1982

1. There will be no ODP staff meeting on 01 January 1982.
2. Attached are copies of excerpts from the ODP division and staff reports and copies of our weekly report to the DDA.



STAT

Attachments: a/s

ADMINISTRATIVE-INTERNAL USE ONLY

31 December 1981

Excerpts of ODP Div/Staff Reports for Week Ending 29 December 1981Management

STAT Outstanding Advances. As of 29 December, a total of \$8,907 was outstanding in 20 non-delinquent advances to ODP personnel. (U/AIUO) [REDACTED]

Processing

OC activated the Secure Voice Network System at the Ames Building on Monday, 21 December 1981. [REDACTED]

On 31 December at 2400 hours, the CAMS CPU systems clocks will be set to Greenwich Mean Time (GMT). This will satisfy the requirement that CAMS, and the other community systems that interact with it, reflect the same time. [REDACTED]

Applications

Support to OF. BIWEEK PAYROLL SYSTEM. The Master File Update cycle for PP01 82 was successfully executed with no problems. This was the first time that this has been executed with the PAYROLL Master using the SFN as the main identifier. [REDACTED]

STAT The information needed to move forward with implementation of the SIS pay raise is not yet available in any form other than rumor. [REDACTED]

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[REDACTED]

Administrative

As of 28 December, the Insurance Branch advises that there is still no info on Health Benefits or costs for 1982. A limited Open Season is still in effect until 31 December, however, for those employees who may wish to enroll in the Agency plan or move from one plan to another.

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ODP 81-1770
30 December 1981

MEMORANDUM FOR: Deputy Director for Administration
FROM: Bruce T. Johnson
Director of Data Processing
SUBJECT: ODP Report for Week Ending 29 December 1981

The Office of Data Processing has nothing of importance
to report for the week ending 29 December 1981.

Significant Events During the Coming Week

None.

/s/ Bruce T. Johnson

Bruce T. Johnson

ODP-81-1744
23 December 1981

MEMORANDUM FCR: Acting Deputy Director for Administration

FROM: Bruce T. Johnson
Director of Data Processing

SUBJECT: ODP Report for Week Ending 22 December 1981

Support to OP

PERHOSP (Personnel Hospitalization Insurance System). The first Hospital Master file created out of the new system, to be processed in pay period 1, has been processed successfully in the PAYROLL system. This completes the interface from PERINSUR to PAYROLL and next week we will receive transactions from PAYROLL to PERINSUR which will complete the interface both ways.

Support to OF

FRS and ZBB (Financial Resources System and Zero Based Budgeting). Proposed changes to the FRS and ZBB system required to meet new methods of project tracking have been discussed with the Comptroller. Changes are required for Program Call FY 84 as well as FY 85 and FY 86. Requirements for FY 84 have yet to be completely defined.

Word Processing RFP

Forty-six vendor questions have been answered and forwarded to OL/PD. To date, 12 vendors have expressed interest in bidding.

New Computer Still Under Test

Development and testing continued through the past week on the new IBM 3081 Processor. IBM conducted two training sessions for the Operations, System Programming, and Engineering Divisions.

Significant Event During the Coming Week

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Bruce T. Johnson

Excerpts from ODP Div/Staff Reports for Week Ending
22 December 1981

Management

As of 22 December, there were 28 outstanding advances, none of which were delinquent. (AIUO) [REDACTED]

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Administrative

[REDACTED] a part-time Data Transcriber, EOD'd in Production Division on 21 December.

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ODP/Personnel's Information Storage and Retrieval System for ODP job applicants was brought online effective 23 December. This system will be utilized by ODP/Personnel to maintain and print out the following information concerning the processing of ODP's job applicants:

- Applicants Sequenced by Log Number
- Applicants Sequenced by Name
- Applicant Folders Overdue to OP
- Applicant Folders Overdue to ODP Admin
- Applicant Rejections by Sex and Stage of Process
- Applicant Rejections by Race and Stage of Process
- Applicant Rejections by Sex and Reason
- Applicant Rejections by Race and Reason
- Applicant Status by Sex and Status
- Applicant Status by Race and Status
- Applicant Master List
- Applicant Status by Job Class and Name
- Uniform Selection Procedures Summary Report
- Applicant Summary Report.

Per instructions from Compensation Division/OF, the use of "white out" is no longer an acceptable way of making changes or corrections on T&A cards. Effective immediately the only acceptable means of making changes or corrections will be to strike out the entry and write the new entry next to it, or erase the entry and enter the correct data. All corrections must be legible.

A limited 1982 Health Benefits Open Season will be held until 31 December, but only for personnel not enrolled in a Federal Health Benefits Program (FEHB) by 4 December 1981. No information is yet available on 1982 rates and benefits. Employees who qualify may enroll at Insurance Branch offices at 916 Ames or 1J27 Headquarters.

Processing

Status of Delta Data Terminal. All bugs reported as of 2 December have been corrected. Representatives of SPD and ED met with Delta Data to finalize plans for the final release which is due 15 January 1982. A set of PROMS was delivered December 1981

for testing prior to attempting some speed enhancements. We have scheduled a two day trip to Delta Data on 11-12 January 1982.

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[REDACTED]

Ramis release 2.1 has been made the production version of RAMIS in the batch and interactive environments of the Ruffing and Special Centers. [REDACTED]

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